

國立臺北大學圖書館館際文獻傳遞補助辦法

National Taipei University Library Regulations for Inter-Library Document Delivery Subsidies

107年5月22日圖書委員會會議通過，107年9月1日校長核定後實施
Passed in the Library Committee meeting on May 22, 2018 and implemented after being approved by the president on September 1, 2018

第一條 國立臺北大學圖書館（以下簡稱本館）為提昇服務品質，加強支援教學與研究，特訂定本辦法。

These Regulations were established by National Taipei University Library (hereinafter referred to as the “Library”) to provide better services and stronger support for teaching and research.

第二條 本辦法補助對象之申請人為本校專任教師(含研究人員)、博碩士班研究生(含碩士在職專班)。

Subjects eligible for these subsidies are full-time faculty members (including researchers) and master's and doctoral program students (including in-service master's programs in-service master's programs) at the University.

第三條 依本辦法申請補助之文獻應同時符合下列性質：

Documents that subsidies are applied for in accordance with these Regulations shall have the following properties:

一、本館未有館藏之學術研究用書或文獻。

Books or documents for academic research that are not collected in the Library.

二、國內圖書館所典藏之館藏。

Collected by a domestic library.

第四條 申請人應以本人名義，透過「全國文獻傳遞服務系統」提出申請，並於備註欄中註明為「經費補助」，或於取件時辦理補助程序。

The applicant must submit the application through the Nationwide Document Delivery Service System under his/her own name, and specify “subsidy” in the remarks, or carry out subsidy procedures when picking up documents.

符合前二條規定之申請人申請通過核准後，其館際借書與複印費用由本館核銷支付；但其相關之圖書滯還金、遺失賠償金皆不在此補助範圍。

After the application of an applicant that meets the criteria in the preceding two articles is approved, the applicant's inter-library book borrowing and photocopy expenses will be reimbursed by the Library. However, late penalties and compensation for damages are not covered by the scope of this subsidy.

第五條 申請人得申請之每年度補助額度上限：

The maximum subsidy applicants are eligible to apply for each year:

一、本校專任教師(含研究人員)為1千元。

NT\$1,000 for full-time teachers (including researchers) at the University.

二、博碩士班研究生(含碩士在職專班)為5百元。

NT\$500 for master's and doctoral program students (including on-the-job graduate programs in-service master's programs).

前項補助額度僅供當年度使用，不得展延至次年度；若申請金額累計超過當年度補助額度，其該筆申請件與後續申請件均不予補助。

The subsidy amount in the preceding paragraph must be used in the current year and may not be rolled over to the following year. If the cumulative amount applied for exceeds the subsidy amount that year, subsidies will not be approved for the application and subsequent applications.

第六條 本館之每年度補助預算總額為 5 萬元，補助預算僅供當年度使用，不得展延至次年度，該預算額度用罄後，當年度其餘申請件均不予補助。

The Library's annual budget for subsidies totals NT\$50,000; the subsidy budget may only be used for the current year and may not be extended to the following year. After the subsidy budget is depleted, subsidies will not be approved for remaining applications in the year.

第七條 本辦法經圖書館委員會通過，簽請校長核定後實施，修正時亦同。

These Regulations shall be implemented after being passed in a meeting of the Library Committee and approved by the president. The same applies to all subsequent amendments.