

國立臺北大學圖書館團體參觀/入館申請表  
National Taipei University Library Application Form For Group Visit  
(Amendment draft dated March 21, 2019)

申請人姓名及證號 Applicant Name and Library Card No.		入館事由 Purpose of Entrance	<input type="checkbox"/> 參觀 Visit <input type="checkbox"/> 參加會議/展覽 Attending conference/exhibition <input type="checkbox"/> 導覽 Library tour <input type="checkbox"/> 其它: Other:
入館人數 No. of Visitors		入館時間 Time of Entrance	年 月 日(週 ) 時 分 _____(YYYY)/____(MM)/____(DD)(day of week: _____) : (HH:MM)
有否未滿18歲成員 Any visitor under 18?	<input type="checkbox"/> 無 None <input type="checkbox"/> 有，__位；入館必要性說明 Yes: _____(number); explain the necessity for their entrance into the Library:		
出館時間 (由館方填寫) Time of Exit (To be filled out by Library staff)	時 分 :____(HH:MM)	館方經手人 Handling Library Staff's 簽名 Signature	(入館) (出館) (Entrance) _____(Exit)
注意事項： Remarks:			
1. 入館參觀須由本校教職員工生帶領，並以一小時為限。 <b>Visitors must be led by University staff or students, and their time of visit is limited to one hour.</b> 2. 入館者需遵守本館相關規定，並以團進團出方式集體行進，若有違反相關規定且不受勸導者，本館得當場取消該次參觀之權益。 Visitors must comply with regulations of the Library, and shall enter and exit the Library in groups. The library may revoke the right of any visitors' present visit to the Library if these visitors violate the regulations and are not taking advice to refrain from continuing such conduct. 3. 為維護閱覽品質，行政區、4FB 安靜閱讀區(含連結空橋)、峽想室(含周邊區域)不予開放。 To maintain the quality of reading activities, the administrative area, the Quiet Reading Area on the 4th floor (including the connecting bridge), and the Dream Room (including surrounding areas) are not open to visitors. 4. 如欲攝錄影，請改填寫「入館拍攝申請表」 Any visitor intending to take video recordings or pictures in the Library shall fill out the Application Form for Admissions to the Library for Video Recording 5. 為維護館內秩序，若本校教職員工生帶領之參觀人數超出30人、校外團體超出10人，請填寫「國立臺北大學圖書館團體導覽申請表」。 To maintain order in the Library, if a University staff member or student is leading a group of more than 30 visitors or a group of 10 visitors from an external organization, please fill out the National			

Taipei University Library Application Form for Group Tours.

同意並願遵守國立臺北大學圖書館相關規則要點。

I agree and am willing to comply with the regulations and guidelines of the National Taipei University Library.

已閱讀並同意「國立臺北大學圖書館蒐集、處理及利用個人資料告知聲明」。

We have read and agree with the National Taipei University Library Declaration to Collect, Process, and Use Personal Information.

**【以上同意請全部勾選】**

(Please select all of the above)

申請人已詳閱並瞭解相關附件說明 簽名\_\_\_\_\_年\_\_月\_\_日

**The applicant has carefully read and understands the explanations provided in the attachments**

Signature: \_\_\_\_\_ ; \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (YYYY/MM/DD)