



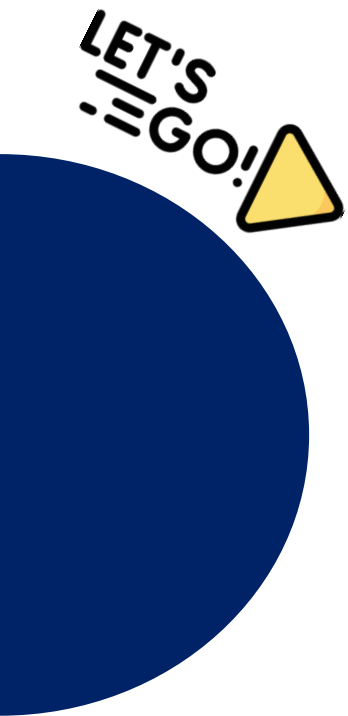
國立臺北大學圖書館  
National Taipei University Library

# Guide to use new NTPU library online catalog !

Let's comfortably get started in one click to  
enjoy our library service!

01/2024  
(Update)





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# How to switch to ENGLISH website



國立臺北大學圖書館  
National Taipei University Library

● 圖書館首頁 ● 最新消息 ● 圖書薦購系統 ● 空間座位管理系統 ● 館際合作(北聯大) ● 館際合作(NDDS) ● 新系統懶人包

我的書房 | 館藏查詢 ▾ | 新書/主題書單 ▾ | 指定參考書 | Q&A

繁體中文(Chi) ▾  
繁體中文(Chi)  
English(Eng)

✕ 清除 🔍 搜尋 ➕ 進階查詢

熱門關鍵字： 美國小說， 小說， 自助旅行， Suici…， Women…， Grand…， 日本， H…


• Website (ENG.)  
Click the earth icon to switch to English website

# How to login and change the password

02 



- Student/Teacher/Administration Information System is **linked with NTPU library main system.**



國立臺北大學圖書館  
National Taipei University Library

Home News Book Recommendation Seat Reservation USTP NDDS English(Eng)

My library Search New / Theme books Course Reserves Q&A

**1**

Login

**2**

forget password

**• Login**

- Student : use **"Student Information System"** account to log in
- Teacher/Staff : use **"Teacher/Administration Information System"** account to log in
- Other occupation : use **"Library Card/Alumni Card ID card number"** to log in ; The default password is the Personal ID number.

**• Forget password**

Please select **【Forget password】** .

The system will email you the link to renew password.

Username/card number

Password

Verification code

☒ Remember login information

Login Cancel

Enable reader lending rights for the first time

If you forget your password or cannot log in, please contact 02-8674-1111 ext. 68351-68352.

# How to check my library(1/2)

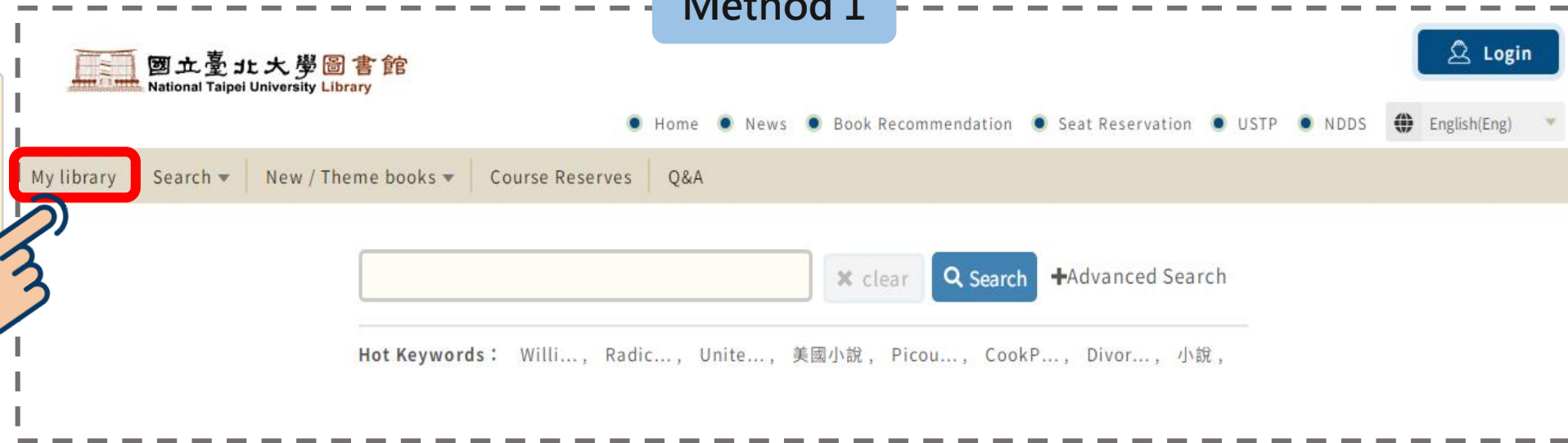


- Main page > My library > Login

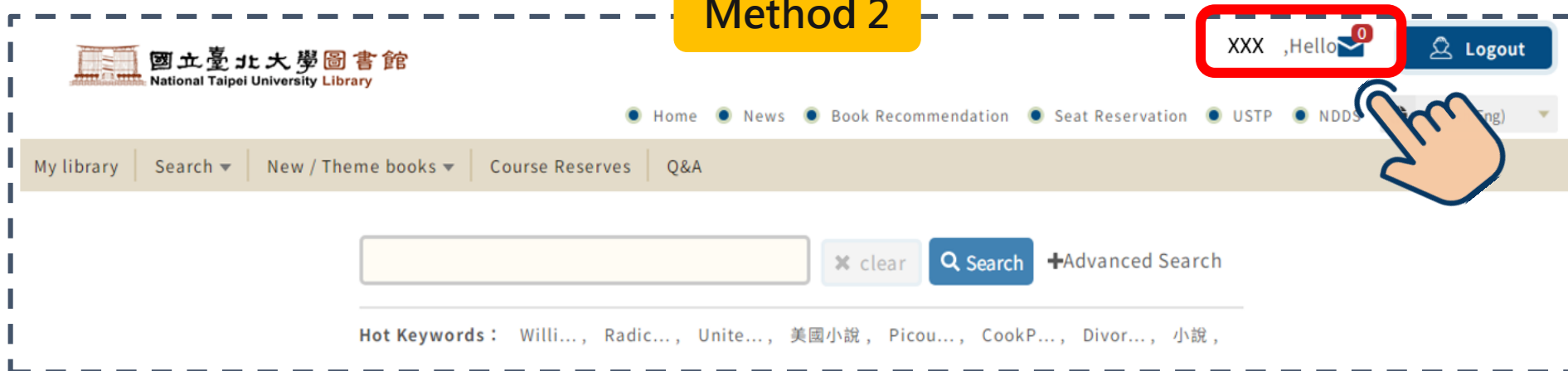
Click "My library" to login and then you can check your account



## Method 1



## Method 2



- Login > Select the reader name

After login, click "XXX · Hello", and then you can check your account

# How to check my library(2/2)



My library Search ▾ New / Theme books ▾ Course Reserves Q&A

Home > My library

## My library

### My records

- Loans (0)
- Reservation (0)
- Hold (0)
- Hold expired (0)
- Overdue (0)
- Borrow History (6)
- Reservation history (0)
- Penalties (0)
- Penalty points (0)
- violation of Seats & Room
- Reservation

### • My records

You can check borrow now, reserved books, history of borrowed books and condition of irregularity.

- My Bookshelf(1)
- Messages (0)
- Contact Us

- Feedbacks
- Reply Progress

2023.10

Sun	Mon	Tus	Wek	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Color description : ● Today  
● Hold Date ● Due Date and Hold Date  
● Due Date

## Penalty Status

### • Contact Us

You can search for frequently asked questions or ask questions online

## Profile

Reader XXX Mr./Miss



- Edit Profile
- Change password
- Modify Default Pickup Location
- New book subscription settings
- Privacy Setting

- **Edit Profile(Update personal information)**  
Can update(1)EMAIL, (2)Phone number, (3)Nickname, etc.

- **Change password**  
Can change password

- **Modify Default Pickup Location**  
Can change the default location where you usually pick up reserved books

- **New book subscription settings**  
Can subscribe our new arrival list by using EMAIL. If the books arrived, it will automatically inform you.

# How to search for books

04 

1



2

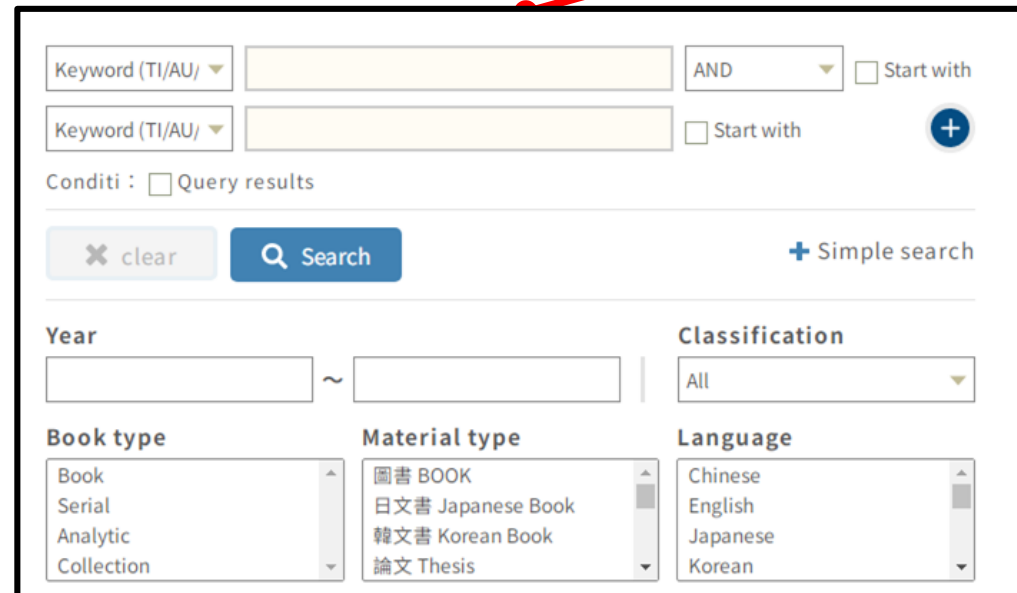


3




## • Simple way to search




Enter Keyword in the search bar, and then click " Search "



Keyword (TI/AU)  AND ☐ Start with

Keyword (TI/AU)  ☐ Start with 

Condi : ☐ Query results

 clear  Search  Simple search

Year  ~  Classification

Book type  Material type  Language

Book  
Serial  
Analytic  
Collection

圖書 BOOK  
日文書 Japanese Book  
韓文書 Korean Book  
論文 Thesis

Chinese  
English  
Japanese  
Korean

## • Advanced search

Click " +Advanced search " , and search by other options



# How to reserve books

■ If you have any violations, (**Overdue return**、**Ban**、**Fines**) you will not be able to reserve books !



Catalog(2) experience(0) Tag Search Fancier(0) Relevant information(0)

Location: All Year: Vol.: call number: Collection status: All FilterSearch

Sort by: Item Number(Asc.) 1 - 1Page · Jump page OK 1

Item Number	Collection site name	Item Class	Material type	call number	Collection status	On Hold	Annex	Reservat io
00385411	4F外文圖書區 4F-Western-Language Books	可借圖書	圖書 BOOK	901 B737 c.3	On shelf	0		<b>Reservati</b>

1

## Reservation

confirm your reservation ?

Title : On history /

Author : Braudel, Fernand.

call number : 901 B737 c.3

☒ Selected New Pickup Location 三峡圖書館(在架圖書專用) Sanxia Library

☐ Last Pickup Location 三峡圖書館 Sanxia Library

☐ Def 三峡圖書館 Sanxia Library

Expires On

2024/04/08

OK

Cancel

2

• Search the book > click the book title  
> Click 【 Reserve 】

• Choose " Pickup location "

Choose Sanxia or Taipei to pick up books. If the collection status is "On shelf", please choose " Sanxia Library (for On Shelf books)" or " Taipei Book Locker"

• Set the "Expires On..." date

It means the expiration date for waiting for reserved books. (Automatically cancel your reservation once overdue)



# How to Renew your books



## My library

No. 1-7 result of 7 result / Each page Display : 100

1 - 1Page , Jump page  OK

### My records

Loans (7)

Reserve (0)

Hold (0)

Hold expired (2)

Overdue (0)

Borrow History (65)

☐ Select all

☐ Select Inverse

Renew

Print

E-mail

Remittance

Due Datetime(asc)

Switch to graphic display

Serial number	Barcode	Book name	call number	Material type	Location	Checked Out Date	Due Date	On Hold	renew times	Status	Renew
	M181665	獸靈之詩.上,保留地的祭歌 / 邱常婷作臺北市: 獨步文化, 202...	857.7 7794 v.1	圖書 BOOK	3F中文圖書區 3F-Chinese Books	2023/08/04	2023/12/02	0	1	borrow	Renew
	M180568	新日檢完勝單語 N1 = 3000 essential vocabulary...	803.189 1214-2	圖書 BOOK	3F中文圖書區 3F-Chinese Books	2023/08/10	2023/12/10	0	1		Renew
<input type="checkbox"/>	3 CM176148	植物學家的筆記: 植物告訴我的故事 / 申惠雨 (신혜우) 文...	375.2 5051	圖書 BOOK	3F中文圖書區 3F-Chinese Books	2023/09/01	2023/12/29	0	1	borrow	Renew

### • Login > My library > Loans

Search for the books you want to renew

### • Choose Renew

※You can only renew books 7 days before the due date※

My Ratings(1)

My Reviews(2)

# How to check the record of breaking rules (penalties/suspension)

## My library

### My records

Loans (1)

Reserve (0)

Hold (0)

Hold expired (0)

Overdue (1)

Borrow history (430)

Reservation history (0)

Penalties (0)

Penalty points (0)

Violation of Seats & Rooms

Reservation

### My Share

My Ratings(0)

My Reviews(0)

### My Groups

My Groups

### search strategy (0)

2024.2

Sun Mon Tus Wek Thu Fri Sat

## • Login > My library > My records

• Click 【My records】 > 【Overdue】

You can check the overdue book list

• Click 【My records】 > 【Penalties】

You can check the overdue suspension period.

• Click 【My records】 > 【Penalties points】

You can check the outstanding fine amount.

## Profile

Reader北聯大代借大還2 Mr./Miss

Edit Profile

Change password

Modify Default Pickup Location

New book subscription settings

Privacy Setting

Creating : 2024-01-31

Currently logged : 2024-02-01 15:06 Login IP 10.136.110.134 success

Last Login : 2024-01-31 13:58 Login IP 10.136.110.134 success

## Penalty Status

Loan Suspension : 2024/02/19 Can borrow from

## • Login > My library > Penalty Status

Home page of 【My library】 , you can see how long you are banned for borrowing books

# How to check out new books and topic list



My library Search New / Theme books Course Reserves Q&A

Home > New book Bulletin

Newbook  
Topic list

縮小檢索範圍

New book bulletin Popular reserved

• **Newbook / topic list**  
You can search for **monthly New arrivals** and **list of topic books over years**.

- **Material type** -
- 圖書 BOOK (213)
- **Author** -
- 리러하 (1)  
천선란 (1)  
Åge, Lars-Johan (1)  
Alatas, Syed Hussein (1)  
Asimov, Isaac, 1920-1992 (1)

1

date 2023 Year 10 月 Chinese Foreign

Location

Material type Choose

Classification All

Classification no.

Theme

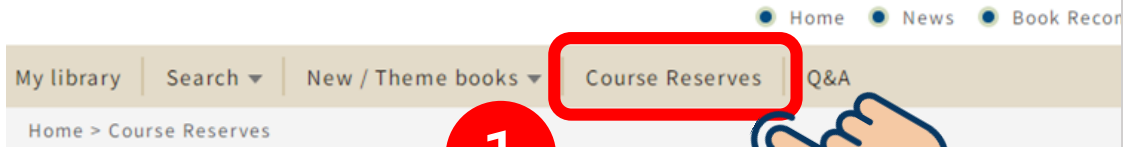
Title/Author

Order criteria Newbook add Date And Desc

Search Clear

• **New book bulletin and popular reserved**  
You can search for latest recommendations and popular reservations.

# How to search for Teacher(Course) Reserved Books



## • Course reserves

You can search for books that teachers reserved for this semester or reserved in the past.

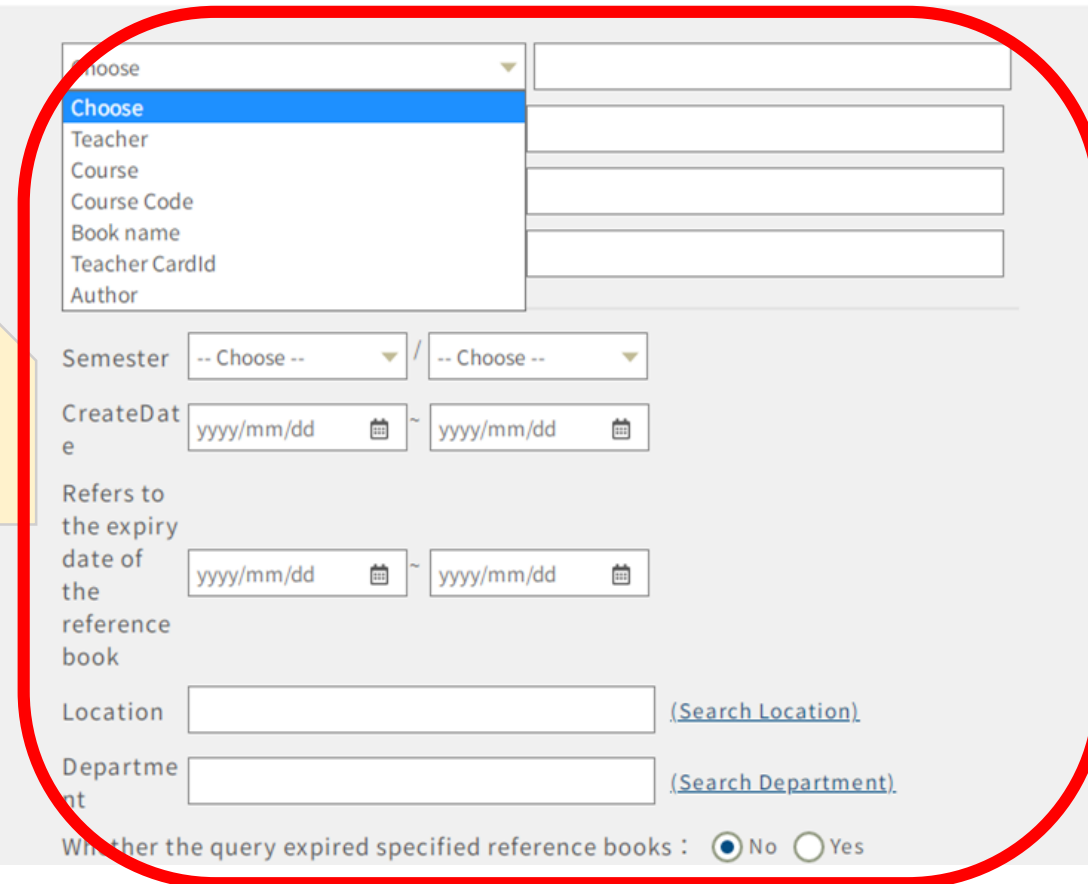
## Course Reserves

2



## • Searching for book lists

Various conditions to search for reserved books.



## • Where are Course reserved books ?

The right side of the entrance of the **brainstorming coner, 2F**(on the bookshelf near the window)

## • Can I borrow out ?

**You can only read in the library.**



# How to activate Mobile Library Card on your phone(1/2)



## Method(1) Open home page of the library

- Use **your phone** to open the NTPU library page > scroll the page to the right side > click "Sign in"



\* Member Account(Required)

E-mail when registering a member account

\* password(Required)

Please enter password

\* 驗證碼/Verification code(必填/Required)

Please enter V [ rd38 ]

Regenerate verification code

Click on the verification code image to send the verification code to the mailbox (opens a new window)

**Login and Create library Barcode**

Sign in go to home

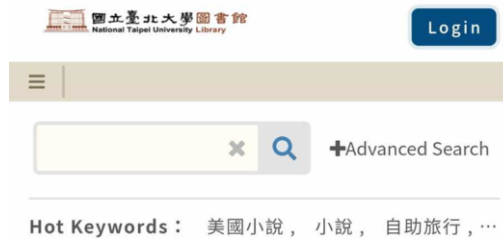


- Login with your account > Login and Create library barcode > Bar code will appear

# How to activate Mobile Library Card on your phone(2/2)



## Method (2) Open the "library online catalog" website



- Use **your phone** to open "Library Online Catalog" > Mobile library card

1

Mobile Library Card

### Login

Username/card number

Password

[forget password](#)

Verification code

☐ Remember login information

Login

Cancel

Enable reader for first time

If you forget your password or cannot log in, please contact 02-8674-1111 ext. 68351-68352.

2

- Login > Click Mobile Library Card **again** > Bar code will appear

### 行動借閱證

姓名：短期外賓證0001

讀者證號：VISIT0001

條碼日期：2022/08/01 13:53:06



行動借閱證

3



If you have any question about the system, don't hesitate to contact us !  
NTPU library is always here to support you. 😊

臺北大學圖書館 閱覽組

Tel : (02)8674-1111轉68351~68352

Mail : lib2@mail.ntpu.edu.tw

